

# NEVADA CITY SIX-MONTH STRATEGIC OBJECTIVES

July 24, 2009 – January 15, 2010

## THREE-YEAR GOAL: *Maintain financial solvency*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the September 23, 2009 City Council meeting	Finance Director and City Manager	Develop and present to the City Council for review and direction a plan for updating the fee structure, including what fees need to be updated and a timeline for achievement.		X		
2. At the October 21, 2009 City Council meeting	Finance Director	Prepare and present to the City Council a 3-year revenue and expenditure projection for the General Fund and the Water and Sewer Enterprise Funds.		X		
3. At the October 21, 2009 City Council meeting	Finance Director and City Manager	Develop and present to the City Council for action a plan to have a 8% financial reserve in the General Fund budget without increasing debt.		X		
4. At the November 2009 City Council meeting	City Manager (lead) and Finance Director	Develop and present to the City Council for action a recommendation(s) regarding incremental water rates.		X		

### THREE-YEAR GOAL: *Improve and update the infrastructure*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By September 1, 2009	City Manager (lead), City Engineer, Director of Public Works and Police Chief	Apply for grant funding for an expanded parking lot at the rear of the National Hotel.			X	Revised to Nov 18, 2009
2. By October 1, 2009	City Manager and City Engineer	Locate funding for preparation of a Water Rates Fee Study.		X		
3. At the November 2009 City Council meeting	City Manager (lead), City Engineer, Director of Public Works, Mayor Reinette Senum and Council Member Sally Harris, working with PG&E	Present to the City Council for action a preliminary design and feasibility study for a solar farm at the old Nevada City Airport.		X		
4. By January 15, 2010, contingent upon City Council determining the solar farm is feasible	City Manager (lead), City Engineer, Director of Public Works, Mayor Reinette Senum and Council Member Sally Harris	Apply for grant funding to establish a solar farm at the old Nevada City Airport.		X		
5. At the January 15, 2010 City Council meeting	Wastewater Plant Supervisor	Present to the City Council for direction an action plan for meeting new effluent limitations through 2012.		X		
FUTURE: By February 1, 2010	Public Works Director and City Engineer	Present to the City Council a completion report of actual Measure S expenses for 2009.		X		

FUTURE: At the February 25, 2010 City Council meeting	Public Works Director and City Engineer	Present to the City Council for action a work plan for Measure S street overlays and related water/sewer improvements for 2010.		X		
FUTURE: By _____	Public Works Director and City Engineer	Complete and present to the City Council mapping of the water/sewer system.				

**THREE-YEAR GOAL: *Improve organizational effectiveness and efficiency***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Within 24 hours of receiving a complaint	The staff person to whom the complaint was given	Call the complainant to say that the information was received and action to be taken.		X		
2. Beginning in August 2009 and for each City Council meeting thereafter	Mayor and City Manager	Build the agenda for the City Council meetings.		X		
3. By August 15, 2009	Parks and Recreation Supervisor and Council Member Robert Bergman, working with the Website Committee and a consultant	Ensure the launch of the new City website.	X			
4. At the August 26, 2009 City Council meeting	Mayor Reinette Senum and the City Manager	Present to the City Council for action a mechanism to determine whether or not to pursue grant opportunities.	X			
5. By October 31, 2009	Human Resources Director and City Manager	Identify who plans to retire in the next three years, attempt to stagger retirements and schedule recruitment.		X		
FUTURE: By February 1, 2010	Parks and Recreation Supervisor and Council Member Robert Bergman	Evaluate how effective is in helping with communication and present the results to the City Council.		X		

<b>FUTURE:</b> By _____, contingent upon City Council approval	Finance Director and Council Member Robert Bergman	Ensure the development and implementation of a computer-based Customer Service Program.				
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### **THREE-YEAR GOAL: *Improve economic development***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. In September 2009 and quarterly thereafter	Council Member Robert Bergman (lead), Finance Director and City Manager, working with the Community Courthouse Committee	Develop a process for retaining the courthouse downtown in Nevada City.		X		
2. By October 1, 2009	Council Member Robert Bergman	Report to the City Council on the design and use changes of Calanan Park.		X		
3. By January 15, 2010	Treasurer and City Manager	Identify at least one grant for each of the following: the arts, business development and building infrastructure and report the results to the Management Team for follow up.		X		
4. By January 15, 2010	City Treasurer	Identify funding to help local organizations market Nevada City and report the results to the City Council.		X		

### THREE-YEAR GOAL: *Protect current sphere of influence*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the August 12, 2009 City Council workshop	City Planner	Present to the City Council for direction the annexation of Hurst Ranch.	X			
2. By October 1, 2009	Fire Chief and City Planner	Present to the City Council for action a draft tax sharing agreement between the City and County Fire Departments for future annexation as directed by LAFCO.		X		
3. By December 15, 2009 and annually thereafter, contingent upon City Council approval	City Planner (lead), City Engineer, Fire Chief, Planning Commissioner John Parent and Council Member Robert Bergman	Provide an Annual Report to LAFCO on updates to infrastructure and annexation projects.		X		
4. By December 15, 2009 and annually thereafter	Fire Chief, with input from the Department Heads	Compile a list of improvements of City services as a component of the annual report to LAFCO.		X		
5. By January 15, 2010	City Planner and City Engineer	Examine areas within our sphere of influence and identify what the City would like to be in/developed in those areas, including encouraging property owners in the sphere to be a part of our desired plans.		X		
6. By January 15, 2010	City Engineer and City Planner	Present to the City Council for action, as directed by LAFCO, the transportation level of service (e.g., traffic standards) for Nevada City.		X		



**RESOLUTION NO. 2009-XX**

**A RESOLUTION OF THE CITY OF NEVADA CITY APPROVING  
BAD DEBT WRITE OFF FOR FISCAL YEAR 2008-2009**

**WHEREAS**, some previous residents of the City of Nevada City incurred a debt for water and sewer usage to the City of Nevada City,

**WHEREAS** there is limited opportunity to collect those debts, and

**WHEREAS**, good accounting procedures direct the City to write off debts doubtful for collection.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Nevada City, hereby approves the write off of the following bad debt as listed:

<b>Customer</b>	<b>Amount Owed</b>	<b>For</b>
Ronald Cherry	\$561.50	Water/Sewer
Timothy Davies	\$126.54	Water/Sewer
James King	\$208.16	Water/Sewer
Scott Smith	\$590.08	Water/Sewer
Rick Zunino	\$38.94	Water
David Bandy	\$1,092.80	Sewer
Ronald Sasaki	\$510.00	Sewer
Roxanne Vieira	\$1,571.80	Sewer
Total	\$4,699.82	

**PASSED AND ADOPTED** at the regular meeting of the City Council of the City of Nevada City on the 9<sup>th</sup> day of September, 2009 by the following vote:

**AYES:        NONE**

**NOES:        NONE**

**ABSENT:     NONE**

**ABSTAIN:    NONE**

\_\_\_\_\_  
**Reinette Senum, Mayor**

**ATTEST:**

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**Niel Locke, City Clerk**